

Minutes for FFCPC meeting September 21st 2014, 12.00 - 14.00

Present were: Greg, Anu, Ray, Katariina, Dave, Pete, Elisa

Absent were: Kai, Dirk, Jukka

Minutes of the August 10th meeting were approved, Dave moved and Ray seconded the approval of the minutes.

- 1) Treasurer's report: Due to vacation no treasurer's report. Greg to check with Dirk if the \$2.500 check was written for FFCPC donation for the Nordic Cultural Center.
- 2) Reports of Officers or Special Committees:
 - a) Book Club: Hytti #6 by Rosa Liksom. Invitations are sent to people who are interested. More people have been attending the book club.
 - b) Fin-Nic: Multiple board members attended. Fun experience, interesting program and great group of people.
 - c) Nordic Cultural Center: Cindy Eldkrona, Development Director SHF attended FFCPC meeting. Construction of Nordic Cultural Center has started, some last minute changes were made to the structure. SHF is still trying to figure out how to accommodate multiple purposes after the building size was reduced. Still trying to raise \$1m + fundraising to maintain the building

The building will have an up-to-date kitchen; SHF is looking at possibilities of renting the kitchen out to a vendor. To staff and manage a quality kitchen; would make sense to rent out. Can cater for various events; multiple organizations have expressed interest in using the kitchen. There are possibilities for that after the vendor's closing time. Looking to opening a warming kitchen which other organizations could use if the kitchen is not available. Catering rates have not been set so far. The caterer has not been chosen yet; open to using any caterer as long as it's approved. SHF is not making money of their catering. Vendor should be someone who serves quality food, which will make space more attractive. Plan is to have it open every day as a cafe; food/pastries should be somewhat Nordic. Brunch and lunch will be served on weekends. Location might not be ideal; vendor is still making the calculations to see if it's feasible. They might end up using it as a baking kitchen to send pastries out to their other restaurants, might not be viable as a cafe.

The building will include a Board room (a little larger than Finnish room at PSU), exhibition area/entrance to grand hall (can be used for temp. exhibits, cocktails, gatherings etc.), outdoor patio areas, cafe/kitchen and grand hall (seats 200 with tables).

SHF is working on a plan on how to use the space. Katariina is on the space planning group. SHF wants the spaces in continuous use. At the same time, don't want to turn it into a wedding destination. Non-profit rate or profit rate are charged depending on the event. No rates set for various rooms. Various Nordic organizations will have events in the space. There is a very small office place; warming kitchen can be used for staff gatherings.

Might be able to split grand hall into two areas, which could be rented out as conference rooms for companies at premium rate. Evenings/weekends are available for Nordic organizations. Nice place for corporate meetings with outdoor patio.

SHF believes that the location is attractive enough; since they don't get the traffic driving by it can be a destination for Nordics to meet.

Basement was eliminated, there is limited parking. The grand hall was designed with acoustics in mind, so it would be a good venue for concerts. There is no stage, primarily music performances. There will be a piano. Elisa might know an organization that can donate a grand piano against advertising. Elisa will check.

Pete proposed that once we make a pledge, should include environmental aspect. Katariina mentioned that has been a big focus when building was designed; also in the reducing the cost point of view. There is a committee looking at environmental aspects.

3) Unfinished Business:

- a) Pacific Crest Embroidery – Kathy Tibbot: Greg brought an example of a T-shirt at \$15/each or XL \$17. Can order T-shirts for board or to have available in events. We could send an e-mail to members to preorder. Katariina suggested adding Finnish flag in the sleeve. Greg to call Kathy and ask for a price if Finnish Flag added and mention that FFCPC is interested in ordering.
- b) FFCPC at ScanFeast Oct 4: FFCPC has a table at ScanFeast. 11 people at the table. Elisa is interested in a seat. Elisa to contact Cindy to get seated next to FFCPC table.

4) New Business:

- a) Initial planning for ScanFair: need to fill out forms to register, 1-2 spaces. Last year had 2 spaces; we will need 2 spaces this year as well. Full page ad \$200, half page \$100. Seppo can organize celebration for Independence Day. Registration to the event by Oct 7th, ad registration by Nov 5th.

Pete volunteered to prepare a dish poronkärstys, which might not be appropriate to serve during Christmas fair so he will prepare Karelian hot pot (Karjalanpaisti). If we make profit Pete would like to be compensated for the ingredients. Riisipuuro (rice pudding) could be another option. Katariina suggested serving herring. Both herring and hot pot could be served with potatoes. In addition coffee, soda and water will be sold.

Moomin DVD; need to post times and someone to monitor it. Dave to check if the people in charge of the kids' area want to incorporate it. Dave has the DVD.

Joulupukki: The sleigh has been used for so many years we need something different. Dirk is working on a Santa's room with a fireplace in a log house. Kristine Schulbach will paint. The scene needs to be easy to assemble.

- b) Subcommittee for annual meeting and dinner: Greg talked to PSU, Browsing room is reserved Sat Feb 14th. Buffet menu: salmon/chicken, mixed greens, coffee, tea \$15/person.

Linen for round tables \$7, or we can bring our own. Corkage fee for wine and beer: \$10/bottle of wine and \$1 for beer. Can hire a bartender and get a permit to serve alcohol.

Room rental \$300, 50-75 people to attend.

Program: election of officers, social hour, Sibelius music performance and an 8-minute DVD. Program as people are sitting at the dinner table. Program shouldn't be too long; 20-30 minutes. Elisa would like to get 3-4 high quality performers to play, cost around \$400. Chris motioned a budget of \$400 for music performance, Pete seconded. Motion carries.

Greg to prepare a full budget for the event for next meeting. Might be cheaper to have caterer provide the wine instead of paying \$10 corkage. Find out what the gratuity is billed on; bar tender, room rental etc.

Greg to report In Oct.

There are grants available for Sibelius program. Oregon Symphony might donate for purposes of promoting. Motion amended to include applying for a grant.

- c) Nordic Cultural Center: There was a storage shed in the cultural center lot, which Dave cut and is reassembling behind Ross Fogelquist's house. Might be used for Christmas trees, sleigh, Moomin stand ups etc. Not climate controlled. Tabled until next meeting.
- d) Helping the Lucia Program: Lucia team asked FFCPC to help them; whether they need money or other help is unclear. SHF has budget. Need more clarity, issue tabled.
- e) Order for Sibelius DVD: Elisa has one. Elisa to take care of the DVD as an intro to the music performance during annual meeting.
- f) Twice Annual FFCPC News Letter: few members have asked for printed FFCPC newsletter. Mailing cost+ printing cost+ work. Initially moved away from printed copies. A notice should be send before annual meeting; requirement to have mailed out 30 days before annual meeting. Only has to go to people who don't receive e-mails. Older people who don't use e-mail? Greg to look into.

We could have 65-75 postcards printed to send out and to have available at different events. If Greg can get postcards for \$40 Dave moved we should go for it. Should be mailed early Jan. General announcement in e-mail.

5) Announcements:

- a. Board members term expiring in 2015: Greg, Elisa, Katariina, Anu, Kai, Chris: Kai and Anu will not run again. Need 2-3 people for nominating committee, Pete volunteered, maybe Pirjo.
- b. Katariina mentioned that Sonore has made a CD. Can be ordered through Katariina. 1-2 CDs. Katariina to find out the price. Price + shipping, Katariina can consolidate orders.

6) Next meeting October 19th at noon.

7) Ray moved to adjourn the meeting, Chris seconded. Meeting adjourned at 14:00.