



Board Meeting Minutes

October 18th, 2015

Portland State University, Cramer Hall Rm 124, 1721 SW Broadway, Portland, Oregon, 97201

Check boxes for Board Members present:

- Greg Jacob, President
- Katariina Lehtonen, Vice President
- Dirk Schulbach, Treasurer
- Pete Lee, Secretary
- Chris Lazarus
- Dave Alford
- Haleigh See
- Jukka Perkiömäki
- Pirjo Kujansuu Schulbach
- Ray Wikman
- Sami Hyvönen

Check box if quorum present:

Quorum is determined by the presence of a simple majority, per Article V, §3 of 3/10/2012 bylaws

Minutes

1) Meeting called to order at 12:00 pm.

2) Financial Report

- a) Transfer of FFCPC account to Bank of America now complete.
- b) Itemized Profit & Loss report distributed to board. Report will be approved later after an audit.

3) Reports:

- a) Portland Youth Philharmonic Concert, 11/14/2015, 7:30 PM. Includes work by Sibelius.
 - i) Pirjo to find how FFCPC members could get discounted tickets for members.
- b) Repairs to the PSU Finnish Room (Dave Alford)
 - i) Dave has researched photo in the Finnish Room. Negative stored at Finnish Museum of Photography. Picture taken before 1959.
 - ii) **Motion: Dave motioned to investigate costs of photo replacement. Jukka seconded. Unanimous approval by board.**
 - iii) Dirk noted that there are directed funds specific to the Finnish room that could be used.
 - iv) Katariina noted that we should investigate and promote history of the PSU Finnish Room.
 - v) Dave noted various historical features of the room, including the period Marimekko fabric. Emphasized need to preserve the room.
 - vi) **Motion from Dave: Every year, the chapter reviews the needs of the Finnish classroom. Pete seconded. Unanimous approval by board.**
- c) Friends of Fogelbo (Dave Alford)
 - i) Work from Dave and others to construct storage facility, as well as removal of brush around the area.
 - ii) No further construction can happen without approval from SHF.

- d) Webpage (Sami)
 - i) Webpage admin responsibilities transferring from Seppo to Sami.
 - ii) Agreement for webhosting expiring next year.
 - iii) Board Meeting minutes need to be updated and posted. Greg & Pete on getting PDF copies for Seppo.
 - iv) History of the PSU Finnish Room should be posted to this page.
 - v) Templates should be used for material to be posted to the website.
- e) Finnish School
 - i) Dave points out that we should be supporting Suomikoulu in some form. Motion made by Jukka to start the process of engaging with Suomikoulu, seconded by Dave. Motion carries, Sami abstains due to conflict of interest (serves on board of Suomikoulu).
- f) Previous book club: "When The Doves Disappeared". Next book club 21st November at 4 PM: "Rautatie" by Juhani Aho.
- g) ScanFair Food Booth (Pete, et al.)
 - i) Greg and Katariina to discuss re: Nordia House kitchen use with Greg Smith, in consideration of money donated by FFCPC.
 - ii) Chris & Pete to have a more formal presentation at the November meeting.
 - iii) Pete to work with Dirk on improving customer experience on food.
- h) ScanFair Joulupukki (Katariina)
 - i) Organizing two more meetings to address artwork and pricing.
 - ii) Pete to get back to board at large (especially Katariina) re: Square payments processing and "Liability Shift" (e.g., possible need to offer EMV and NFC payment functionality to avoid liability).
 - iii) Sami makes motion for Pete to purchase two Square EMV (Europay/Mastercard/Visa payments consortium) & NFC ("contactless", e.g., Apple Pay, Google Wallet) payment terminals if required to avoid "Liability Shift" for approximately \$100. Seconded by Dave. Unanimous approval.
- i) Nordic Film Festival. Tickets for reception not available via EventBrite: pay at the door.
- 4) Finnish Centennial (Pirjo)
 - a) Pirjo met with Portland Chamber Orchestra re: 2016-2017 year planning. Katariina also met the conductor and president recently: a lot of interest from the PCO side.
 - b) Pirjo has discussed Centennial plans with Greg Smith.
 - c) **Motion from Dave: authorization for Pirjo to pursue a grant from Finlandia Foundation National for 2016-2017 year planning. Seconded by Sami. Motion carries unanimously.**
- 5) **Jukka motions for Dave to chair Vappu organization. Chris seconded. Motion carries unanimously (topic will be discussed in January).**
- 6) **Ray motions to Adjourn. Seconded by Dirk. Motion carries unanimously.**

Next board meeting will be on November 15th at **2:00** pm, PSU Finnish Room (Cramer Hall Rm 124)