



Board Meeting Minutes

December 13th, 2015

Portland State University, Cramer Hall Rm 124, 1721 SW Broadway, Portland, Oregon, 97201

Check boxes for Board Members present:

- Greg Jacob, President
- Katariina Lehtonen, Vice President
- Dirk Schulbach, Treasurer
- Pete Lee, Secretary
- Chris Lazarus
- Dave Alford
- Haleigh See
- Jukka Perkiömäki
- Pirjo Kujansuu Schulbach
- Ray Wikman
- Sami Hyvönen

Check box if quorum present:

Quorum is determined by the presence of a simple majority, per Article V, §3 of 3/10/2012 bylaws

Minutes

1) Meeting called to order at 2:04 pm.

2) 11/15/2015 Minutes approved unanimously. (Motion by Jukka, seconded by Dave).

3) Reports:

a) Treasurer's Report

- i) Gross number for Joulupukki: \$1992; Food booth: about \$460.
- ii) Net numbers still in progress, need expense numbers. Greg to check with Haleigh re: expenses for water.

b) Joulupukki

- i) Katariina noted that Joulupukki's success can be heavily attributed to teamwork and the important contributions of our volunteers.
- ii) 107 pictures were ordered. Sending digital copies of pictures quite time consuming.
- iii) (Pete to work with Katariina to add list of volunteers to minutes after meeting. Highlight to reflect that this is a post-meeting amendment to be approved in January.)
- iv) Greg notes that we need to decide food plan between now and Midsummer. Improvements can be made on more volunteering.
- v) Dave noted that the Rye bread sold quite well. Katariina noted that adding other ingredients to the bread can increase revenues.

4) Unfinished Business:

- a) Computer issues at Joulupukki. Sami advises that we look toward using Windows 8. Pete advises that we have "technical wranglers" at the event to focus on technology problems.
- b) Annual Meeting Update, February 6th (Pirjo).

ii) Board Elections Update: Terms expiring in Feb. 2016: Dave, Pete, Jukka, Dirk, Pirjo, Ray. Board Nominating Committee: Hilja Davis and Judy Perkiömäki. **Board members listed here:** please contact Greg and Pirjo re: willingness to re-run, as well as the Board Nominating Committee.

i) Katariina moves for February 13th at 2 pm in the PSU Finnish Room. Pirjo seconded. Motion carries unanimously. Greg advises that we send out a "Save The Date" notice to membership.

c) Dave noted need to designate individuals for annual filings for audit purposes (e.g., Form 990 and renewal of non-profit status with the State of Oregon and the Feds). Dave will draft verbiage for Bylaws for us to vote on during January meeting.

5) New Business.

a) Finland Centennial.

i) Pirjo working to meet with Robert Kingdom (Portland Chamber Orchestra): issue being worked on.

ii) Pirjo will work with Centennial committee post holidays to begin discussion.

b) FFN POY is Sara Pajunen. Concert at Nordia House on April 30th. Ticket price TBD. Greg Jacob and Greg Smith working on this.

c) Recognizing a Finnish War Ace (Dave)

i) https://en.wikipedia.org/wiki/Jorma_Sarvanto

ii) Jerry Ghiglieri is willing to donate painting. Previous auctions of her work have netted \$500-3000.

iii) Initial thought is to make about 200 prints.

iv) **Motion:** Dave moves to authorize request to FFN for grant, Jukka seconded. Dave amended motion to pre-authorize a maximum of \$600 to frame the painting. (We would get an FFN response sometime around March/April.) Motion carries unanimously.

d) FFCPC Activities for 2016:

i) (Pete to insert FFCPC Activities list.)

ii) Makkonen and Teppo is Pirjo.

iii) Katariina, Chris, Pete on Centennial committee.

iv) Jukka on ScanFeast.

v) Future meeting: discuss support for Naselle. **MOTION: Dave moves to double contribution to Naselle Finnish Festival (if it's held in 2016) to \$500. Motion carries unanimously.**

vi) Katariina and Pirjo: is Kaisla going to be in Portland?

6) Announcements:

a) Greg interested in volunteers for President of the Board. Greg will stay on for at least another year.

b) Greg moved for meeting to be on 1/17/2016 at 2 pm.

7) Motion to adjourn from Ray. Seconded by Pirjo. Adjourned at 3:29 pm.

Next board meeting will be on January 17th at **2:00** pm, PSU Finnish Room (Cramer Hall Rm 124)